

Session Times

The Nursery is open 38 weeks throughout the year in accordance with the school's published term times. Any additional planned closures will be notified in advance.

Unplanned closures due to circumstances beyond our control cannot be refunded e.g. due to adverse weather. However, the Nursery will only close in the event of exceptional / extreme circumstances or where there is a serious concern for the wellbeing of pupils and staff or there is a national or regional requirement / instruction to do so.

Our session times are:

Morning

8.45am - 11.45am

Lunch Club

11.45am - 12.15pm

Afternoon

12.15pm - 3.15pm

We can offer 15 hour funded sessions that can be used in a range of ways, depending on the needs of the family. If you want to use more sessions, these are available on request, so parents can access 15 funded hours and additional sessions paid directly to school. Our preferred model is 15 hours over 2.5 consecutive days with the half day falling on a Wednesday. However, we do try to be as flexible as we can whilst being mindful of continuity for the children.

For example, 15 funded hours could be used for Monday to Wednesday, then an additional fee could be paid to school to cover the cost of staying for lunch and the Wednesday afternoon session, giving 3 full days.

Should you wish to take fewer than 15 sessions in Nursery, please speak to the office team. We are flexible and will always do our best to accommodate any pattern of attendance to suit your child's needs.

Changes to booked sessions / cancellation

We require half a term's written notice if you wish to reduce or cancel your child's sessions. If insufficient notice is given, full charge for the cancelled sessions will be made. Any increases to sessions or changes to days are subject to availability.

We cannot accept changes to funded sessions after each term has started. This is due to the termly cut-off dates for funding applications. If you do wish to book extra sessions our normal fees will apply - even if you are not using your full 15/30 hours.

Nursery Fees

Our fees from September 2021 are: £4.50 a session
Morning (3 hours) £13.50

Lunch Club (30 minutes) £2.50 plus £2.35 if you would like your child to have a school lunch provided by our canteen.

Afternoon (3 hours) £13.50

Full day (6 ½ hours) £29.50 (excluding cost of school provided lunch)

Morning & afternoon sessions are staffed by a qualified teacher and a teaching assistant with a level 3 qualification or above.

Lunch Club is staffed by Mid-Day Assistants.

In September, fees are added to your Parentmail account in the first two weeks of term. All fees must be paid before the end of the half term. After that, fees will usually be added to your Parentmail account towards the end of each half term with payment due no later than the end of term. Payments should be made on Parentmail. Parents may also use childcare vouchers or the government's tax-free childcare scheme, (TFCS). Please contact us if you wish to use vouchers or the TFCS.

It is your responsibility to ensure your account is fully paid up each half-term. Failure to do so will result in your place being withdrawn or limited to your free entitlement.

There is a cut-off date for accessing the 30 hour funding code. The Validity Start Date must fall on or before the following dates:

Autumn Term 31 August

Spring Term 31 December

Summer Term 31 March

Additional Fees

We also offer on site dedicated wrap around care for children aged 3-5 in our EYFS provision. Fees are charged per session to allow for staffing organisation. All our staff are members of the wider Overleigh staff team and many are Teaching Assistants that are actually qualified teachers.

Fees Here:

7.30am until entry to class - £6.00
From class until 6pm - £12